

## How to Request a Birth Certificate

**IMPORTANT:**

This document is meant to make the process of obtaining a birth certificate for a US Citizen as simple as possible. *Hampshire HealthConnect can take no responsibility for the accuracy of this information.*

**FEES FOR BIRTH CERTIFICATES HAVE AND WILL CONTINUE TO CHANGE AND RISE AS THE DEMAND FOR COPIES OF THESE DOCUMENTS GROWS.**

**DIRECTIONS:**

- All applications must be filled out completely and signed. A copy of the Applicant's State ID or Driver's License must be attached in order to verify identity. These items must be legible (enlarged and lightened). Most states require that the person sign beneath the ID.
- You are eligible to request a certified copy of a person's birth certificate for most states only if you are the applicant, the parent or legal guardian of the applicant, or if you have a court order that will allow you to have access to the certificate.
- The fee for all birth certificates, known as the Request Fee, is non-refundable. This fee includes the cost of searching for the certificate and the cost of one certified copy of the certificate. If the birth certificate is not found, the person will receive notification that it could not be located. Most states will keep your request on record for a minimum of one year and continue to look for it. If the certificate is found later they will send the applicant a copy.
- Additional Fees that may apply to applications can be any of the following:
  - o Credit Card surcharges
  - o Electronic system surcharges (Vitalcheck or US Certs)
  - o A fee for additional copies of the certificate that is requested at the same time.
- Please pay attention to the fees column as prices vary.

**REQUEST COLUMN:**

- Mail- applications sent by mail and returned by mail
- Person- application is brought to the county or state office in person and the birth certificate is handed to them or mailed at a later time.
- Fax- the application is faxed either directly to the office or through Vitalcheck or US Certs.
- Phone- requests are taken by phone either directly to the office or through Vitalcheck or US Certs
- Electronically- applications are accepted by either Vitalchecks and/or US Certs

State:	Website Address:	Address:	Phone Number:	Fees:	Request:	US Certs:	Vitalcheck:	Application Link:
Alabama	<a href="http://ph.state.al.us/chs/VitalRecords/Birth/BIRTH.HTML">http://ph.state.al.us/chs/VitalRecords/Birth/BIRTH.HTML</a>	Alabama Vital Records, P. O. Box 5625, Montgomery, Al 36103-5625	(334) 206-5418	\$12 Request Fee;\$4 Fee for Additional Copies	Mail; Person; Electronically		^	<a href="http://ph.state.al.us/chs/VitalRecords/Universal/dl.pdf">http://ph.state.al.us/chs/VitalRecords/Universal/dl.pdf</a>

## How to Request a Birth Certificate

Alaska	<a href="http://www.hss.state.ak.us/dph/bvs/birth/default.htm">http://www.hss.state.ak.us/dph/bvs/birth/default.htm</a>	Bureau of Vital Statistics, 5441 Commercial Blvd, PO Box 110675, Juneau, AK 99801-0675	(907) 465-3391	\$20 Request Fee; \$11 Surcharge if Credit Card is used.	Mail; Person; Fax; Electronically	^		<a href="http://www.hss.state.ak.us/dph/bvs/birth/birth_form.pdf">http://www.hss.state.ak.us/dph/bvs/birth/birth_form.pdf</a>
American Samoa	N/A	American Samoa Government, Department of Health, Health Information Office, Pago Pago, AS 96799	(684) 633-1406	\$5 Request Fee	Person; Mail			N/A
Arizona	<a href="http://www.azdhs.gov/vitalrcd/birth_index.htm">http://www.azdhs.gov/vitalrcd/birth_index.htm</a>	Arizona Department of Health Services, Office of Vital Records, P.O. Box 3887, Phoenix, AZ 85030	(888) 816-5907	\$10 Request Fee for 1990-Present; \$15 Request Fee for before 1990.	Mail; Person; Electronically	^		<a href="http://www.azdhs.gov/vitalrcd/images/birthappl_small_add.pdf">http://www.azdhs.gov/vitalrcd/images/birthappl_small_add.pdf</a>
Arkansas	<a href="http://www.healthysaras.com/certificates/certificates.html">http://www.healthysaras.com/certificates/certificates.html</a>	Vital Records Slot H-44, PO Box 1437, Little Rock, AR 72203-1437	(866) 209-9482	\$12 Request Fee; \$10 Fee for Additional Copies	Person; Mail			Same as website
California	<a href="http://www.dhs.ca.gov/hisp/chs/ovr/ordercert.htm">http://www.dhs.ca.gov/hisp/chs/ovr/ordercert.htm</a>	California Department of Health Services, Office of Vital Records - M.S. 5103, P.O. Box 997410, Sacramento, CA 95899-7410	(916) 445-2684	\$14 Request Fee	Person; Mail			<a href="http://www.dhs.ca.gov/publications/forms/pdf/vs111.pdf">http://www.dhs.ca.gov/publications/forms/pdf/vs111.pdf</a>
Canal Zone	N/A	Vital Records Section, Passport Services, U.S. Department of State, 1111 19th Street NW, Suite 510, Washington, DC 20522-1705	(202) 955-0307	\$30 Request Fee; \$20 Fee for Additional Copies	Person; Mail			Request must be notarized, with the following information: - Full name of individual - Date and place of birth - Name of parents

## How to Request a Birth Certificate

Colorado	<a href="http://www.cdphe.state.co.us/hs/certs.asp">http://www.cdphe.state.co.us/hs/certs.asp</a>	Vital Records Section, Colorado Department of Public Health and Environment, 4300 Cherry Creek Drive South, HSRD-VS-A1, Denver, CO 80246-1530	(303) 692-2200	\$15 Request fee; \$6 Fee for Additional Copies; \$6 Surcharge if Credit Card is used	Mail; Person; Fax; Electronically	^	^	<a href="http://www.cdphe.state.co.us/hs/bicert.pdf">http://www.cdphe.state.co.us/hs/bicert.pdf</a>
Connecticut	<a href="http://www.dph.state.ct.us/PB/HISR/VR_FAQs.htm">http://www.dph.state.ct.us/PB/HISR/VR_FAQs.htm</a>	Dept of Public Health, Vital Records Office, 410 Capitol Ave., MS#11VRS, P.O. Box 340308, Hartford, CT 06134-0308	(860) 509-7700	\$5 Request Fee from County; \$15 Request Fee from State Vital Records	Mail; Person			<a href="http://www.dph.state.ct.us/PB/HISR/vs-39bst.pdf">http://www.dph.state.ct.us/PB/HISR/vs-39bst.pdf</a>
Delaware	<a href="http://www.dhss.delaware.gov/dhss/dph/ss/vitalstats.html">http://www.dhss.delaware.gov/dhss/dph/ss/vitalstats.html</a>	Federal and Water Streets, Dover, DE 19901	(877) 888-0248	\$10 Request Fee per copy	Mail; Person; Telephone; Electronic		^	<a href="http://www.dhss.delaware.gov/dhss/dph/ss/files/birth.pdf">http://www.dhss.delaware.gov/dhss/dph/ss/files/birth.pdf</a>
District of Columbia	<a href="http://www.dchealth.dcgov/doh/cwp/view,a,1371,q,581955,dohNav_GID,1787,dohNav,33120.asp">http://www.dchealth.dcgov/doh/cwp/view,a,1371,q,581955,dohNav_GID,1787,dohNav,33120.asp</a>	Vital Records Division, 825 North Capitol Street, NE, First Floor, Washington, DC 20002	(202) 671-5000	\$23 Request fee for Originals; \$18 Request Fee for Computer certificate (Short Form)	Mail; Person; Phone		^	N/A
Florida	<a href="http://www.doh.state.fl.us/planning_eval/vital_statistics/birth_death.htm">http://www.doh.state.fl.us/planning_eval/vital_statistics/birth_death.htm</a>	Department of Health Office of Vital Statistics P.O. Box 210 1217 Pearl Street Jacksonville, FL 32231-0042	(904) 359-6900 ext 9000	\$9 Computer Certification (1930-Present); \$14 Photocopy Certification (1917-present); \$4 Fee for Additional Copies	Mail; Person; Fax; Electronically		^	<a href="http://www.doh.state.fl.us/planning_eval/vital_statistics/birthform.pdf">http://www.doh.state.fl.us/planning_eval/vital_statistics/birthform.pdf</a>
Georgia	<a href="http://health.state.ga.us/programs/vitalrecords/birth.asp">http://health.state.ga.us/programs/vitalrecords/birth.asp</a>	Vital Records, 2600 Skyland Drive, NE, Atlanta, GA 30319 3640	(404) 679-4701	\$10 Request Fee; \$5 Fee for Additional Copies	Mail; Person; Electronically		^	<a href="http://health.state.ga.us/pdfs/vitalrecords/birth.pdf">http://health.state.ga.us/pdfs/vitalrecords/birth.pdf</a>

## How to Request a Birth Certificate

Guam	N/A	Office of Vital Statistics, Department of Public Health and Social Services, Government of Guam, P.O. Box 2816, Agana, GU, M.I. 96910	(671) 734-4589	\$5 Request Fee	Mail			N/A
Hawaii	<a href="http://www.hawaii.gov/health/vital-records/vital-records/index.html">http://www.hawaii.gov/health/vital-records/vital-records/index.html</a>	State Department of Health, Office of Health Status Monitoring, Vital Records Section, P.O. Box 3378, Honolulu, HI 96801-9984	(808) 586-4533	\$10 Request Fee; \$4 Fee for Additional Copies	Mail; Person			<a href="http://www.hawaii.gov/health/vital-records/pdf/birth.pdf">http://www.hawaii.gov/health/vital-records/pdf/birth.pdf</a>
Idaho	<a href="http://www.healthandwelfare.idaho.gov/portal/alias_Rainbow/lang_en-US/tabID_3335/DesktopDefault.aspx">http://www.healthandwelfare.idaho.gov/portal/alias_Rainbow/lang_en-US/tabID_3335/DesktopDefault.aspx</a>	Bureau of Health Policy and Vital Statistics, P.O. Box 83720, Boise, ID 83720-0036	(208) 334-5988	\$13 Request Fee; \$13 Fee for Additional Copies	Mail; Person; Electronically		^	<a href="http://www.healthandwelfare.idaho.gov/Portals/Rainbow/Documents/health/VSCertificateRequest.pdf">http://www.healthandwelfare.idaho.gov/Portals/Rainbow/Documents/health/VSCertificateRequest.pdf</a>
Illinois	<a href="http://www.idph.state.il.us/vitalrecords/birthfaq.htm#1">http://www.idph.state.il.us/vitalrecords/birthfaq.htm#1</a>	Illinois Department of Public Health, Division of Vital Records, 605 W. Jefferson St., Springfield, IL 62702-5097	(800) 252-8980	\$15 Request Fee; \$2 Fee for Additional Copies	Mail; person; Fax; Electronically		^	<a href="http://www.idph.state.il.us/vitalrecords/vital/pdf/birthfrm.pdf">http://www.idph.state.il.us/vitalrecords/vital/pdf/birthfrm.pdf</a>
Indiana	<a href="http://www.in.gov/isdh/bdcertifs/birthanddeathcertificates.htm">http://www.in.gov/isdh/bdcertifs/birthanddeathcertificates.htm</a>	2 North Meridian Street, INDIANAPOLIS, IN 46204	(866) 601-0891	\$10 Request Fee; \$4 Fee for Additional Copies	Mail; Person; Fax; Phone; Electronically		^	<a href="http://www.in.gov/isdh/bdcertifs/49607.pdf">http://www.in.gov/isdh/bdcertifs/49607.pdf</a>
Iowa	<a href="http://www.idph.state.ia.us/eh/healthstatistics.asp">http://www.idph.state.ia.us/eh/healthstatistics.asp</a>	Iowa Department of Public Health Bureau of Health Statistics Lucas State Office Building, 1st Floor Des Moines, Iowa 50319- 0075	(515) 281-4944	\$15 Request fee; \$5.50 Surcharge if a Credit card is used.	Mail; Person; Phone			<a href="http://www.idph.state.ia.us/eh/common/pdf/vital_records/application_certificate_copy_vital_record.pdf">http://www.idph.state.ia.us/eh/common/pdf/vital_records/application_certificate_copy_vital_record.pdf</a>

## How to Request a Birth Certificate

Kansas	<a href="http://www.kdheks.gov/vital/birth.html">http://www.kdheks.gov/vital/birth.html</a>	Office of Vital Statistics Curtis State Office Building 1000 SW Jackson, Suite 120 Topeka, KS 66612-2221	(785) 296-3253	\$12 Request Fee; \$7 Fee for Additional Copies	Mail; Person; Electronically; Phone			<a href="http://www.kdheks.gov/vital/download/birth.pdf">http://www.kdheks.gov/vital/download/birth.pdf</a>
Kentucky	<a href="http://chfs.ky.gov/dph/vital/">http://chfs.ky.gov/dph/vital/</a>	Office of Vital Statistics 275 E. Main St. 1E-A Frankfort, KY 40621	(877) 817-7362	\$10 Request Fee	Mail; Person; Fax; Electronically; Phone			<a href="http://chfs.ky.gov/NR/rdonlyres/9627347C-B7B4-4ED4-AE87-8D02822D84FC/0/vs37II.pdf">http://chfs.ky.gov/NR/rdonlyres/9627347C-B7B4-4ED4-AE87-8D02822D84FC/0/vs37II.pdf</a>
Louisiana	<a href="http://www.dhh.louisiana.gov/offices/page.asp?id=252&amp;detail=6489">http://www.dhh.louisiana.gov/offices/page.asp?id=252&amp;detail=6489</a>	Louisiana Vital Records Registry P.O. Box 60630 New Orleans, LA 70160	(504) 219-4500	\$9 Request Fee for Short Forms; \$15 Request Fee for Long Form	Mail; Person; Electronically			<a href="http://www.dhh.louisiana.gov/offices/publications/pubs-252/Package%2011%20Ordering%20Certificates.pdf">http://www.dhh.louisiana.gov/offices/publications/pubs-252/Package%2011%20Ordering%20Certificates.pdf</a>
Maine	<a href="http://www.maine.gov/dhhs/faq.htm#certificates">http://www.maine.gov/dhhs/faq.htm#certificates</a>	Office of Vital Records 244 Water Street, Station II Augusta, ME 04333-0011	(207) 287-3181	\$15 Request Fee; \$6 Fee for Additional Copies	Mail; Person; Electronically			N/A
Maryland	<a href="http://www.vsa.state.md.us/vsa/html/birth.html">http://www.vsa.state.md.us/vsa/html/birth.html</a>	Division of Vital Records 6550 Reisterstown Road Reisterstown Road Plaza Baltimore, MD 21215	(800) 832-3277	\$12 Request Fee	Mail; Person; Electronically			<a href="http://www.vsa.state.md.us/vsa/apps/abcapp.pdf">http://www.vsa.state.md.us/vsa/apps/abcapp.pdf</a>
Massachusetts	<a href="http://www.mass.gov/?pageID=eohhs2terminal&amp;L=4&amp;L0=Home&amp;L1=Consumer&amp;L2=Basic+Needs&amp;L3=Vital+Records&amp;sid=Eeohhs2&amp;tb=terminalcontent&amp;f=dph_vital_records_c_obtaining_copies&amp;sid=Eeohhs2#bymail">http://www.mass.gov/?pageID=eohhs2terminal&amp;L=4&amp;L0=Home&amp;L1=Consumer&amp;L2=Basic+Needs&amp;L3=Vital+Records&amp;sid=Eeohhs2&amp;tb=terminalcontent&amp;f=dph_vital_records_c_obtaining_copies&amp;sid=Eeohhs2#bymail</a>	Registry of Vital Records and Statistics 150 Mt. Vernon Street, 1st Floor Dorchester, MA 02125-3105	(617) 740-2600	\$18 Request Fee in person; \$28 Fee by mail; \$42.50 Fee electronically/by phone/by fax; \$37 Fee for Additional Copies for all but in person	Mail; Person; Fax; Phone; Electronically			<a href="http://www.mass.gov/Eeohhs2/docs/dph/vital_records/mail_order_form.pdf">http://www.mass.gov/Eeohhs2/docs/dph/vital_records/mail_order_form.pdf</a>

## How to Request a Birth Certificate

Michigan	<a href="http://www.michigan.gov/v/mdch/1,1607,7-132-4645---,00.html">http://www.michigan.gov/v/mdch/1,1607,7-132-4645---,00.html</a>	Vital Records Requests PO Box 30721 Lansing MI 48909	(517) 335-8666	\$26 Request Fee; \$12 Fee for Additional Copies	Mail; Person			<a href="http://www.michigan.gov/documents/birthapp_6360_7.PDF">http://www.michigan.gov/documents/birthapp_6360_7.PDF</a>
Minnesota	<a href="http://www.health.state.mn.us/divs/chs/osr/index.html">http://www.health.state.mn.us/divs/chs/osr/index.html</a>	Minnesota Department of Health Attention: Office of the State Registrar P.O. Box 64882 St. Paul, Minnesota 55164-0882	(651) 201-5970	\$16 Request Fee; \$9 Fee for Additional Copies	Mail; Person; Fax; Electronically			<a href="http://www.health.state.mn.us/divs/chs/osr/birthapp.pdf">http://www.health.state.mn.us/divs/chs/osr/birthapp.pdf</a>
Mississippi	<a href="http://www.msdh.state.ms.us/msdhsite/static/31,1951,109.html">http://www.msdh.state.ms.us/msdhsite/static/31,1951,109.html</a>	Mississippi Vital Records P.O. Box 1700 Jackson, MS 39215-1700	(601) 576-7981	\$7 Request Fee for Short Form; \$12 Request Fee for Long Form; \$3 Fee for Additional copies either way	Mail; Person; Phone; Electronically			<a href="http://www.msdh.state.ms.us/phs/forms/form522.pdf">http://www.msdh.state.ms.us/phs/forms/form522.pdf</a>
Missouri	<a href="http://www.dhss.mo.gov/BirthAndDeathRecords/applications.html">http://www.dhss.mo.gov/BirthAndDeathRecords/applications.html</a>	Missouri Department of Health and Senior Services Bureau of Vital Records P.O. Box 570 Jefferson City, MO 65102	(573) 751-6387	\$15 Request Fee; \$15 Fee for Additional Copies	Mail; Person; Electronically			<a href="http://www.dhss.mo.gov/BirthAndDeathRecords/birthdeath.pdf">http://www.dhss.mo.gov/BirthAndDeathRecords/birthdeath.pdf</a>
Montana	<a href="http://vhsp.dphhs.mt.gov/certificates/ordercertificates.shtml">http://vhsp.dphhs.mt.gov/certificates/ordercertificates.shtml</a>	Office of Vital Statistics Department of Public Health and Human Services 111 N Sanders Rm 209 PO BOX 4210 Helena MT 59604	(406) 444-2685	\$12 Request Fee; \$5 Fee for Additional Copies	Mail; Person; Fax; Electronically			<a href="http://vhsp.dphhs.mt.gov/certificates/birthappfillable.pdf">http://vhsp.dphhs.mt.gov/certificates/birthappfillable.pdf</a>
Nebraska	<a href="http://www.hhs.state.ne.us/ced/nevrinfo.htm">http://www.hhs.state.ne.us/ced/nevrinfo.htm</a>	Nebraska Department of HHS Finance & Support Vital Records P.O. Box 95065 Lincoln, NE 68509-5065	(402) 471-2871	\$12 Request Fee	Mail; Person; Electronically			<a href="http://www.hhs.state.ne.us/ced/birth.pdf">http://www.hhs.state.ne.us/ced/birth.pdf</a>

## How to Request a Birth Certificate

Nevada	<a href="http://health2k.state.nv.us/forms/formindex.htm">http://health2k.state.nv.us/forms/formindex.htm</a>	Office of Vital Records and Statistics 505 E. King Street, Room 102 Carson City, Nevada 89701-4749	(775) 684-4242	\$13 Request Fee	Mail; Person			<a href="http://health2k.state.nv.us/forms/formtypes/birthcertapp.pdf">http://health2k.state.nv.us/forms/formtypes/birthcertapp.pdf</a>
New Hampshire	<a href="http://www.sos.nh.gov/vitalrecords/ELIGIBILITY.html">http://www.sos.nh.gov/vitalrecords/ELIGIBILITY.html</a>	NEW HAMPSHIRE DIVISION OF VITAL RECORDS ADMINISTRATION REGISTRATION / CERTIFICATION 29 HAZEN DRIVE CONCORD, NEW HAMPSHIRE 03301-6527	(800) 852-3345 ext. 4651	\$12 Request Fee; \$8 Fee for Additional copies	Mail; Person; Electronically; Phone	^		<a href="http://www.sos.nh.gov/vitalrecords/General%20Info/BirthApp.pdf">http://www.sos.nh.gov/vitalrecords/General%20Info/BirthApp.pdf</a>
New Jersey	<a href="http://www.nj.gov/health/vital/tips.shtml">http://www.nj.gov/health/vital/tips.shtml</a>	New Jersey Bureau of Vital Statistics and Registration Attn: - Customer Service Unit PO Box 370 Trenton, NJ 08625-0370	(609) 292-4087	\$25 Request Fee; \$2 Fee for Additional copies	Mail; Person; Fax; Electronically	^		<a href="http://www.nj.gov/health/forms/reg-3.pdf">http://www.nj.gov/health/forms/reg-3.pdf</a>
New Mexico	<a href="http://dohe.wbs2.health.state.nm.us/VitalRec/Birth%20Certificates.htm#person">http://dohe.wbs2.health.state.nm.us/VitalRec/Birth%20Certificates.htm#person</a>	New Mexico Vital Records Post Office Box 26110 Santa Fe, NM 87502	(505) 841-4185	\$10 Request Fee	Mail; Person			<a href="http://dohe.wbs2.health.state.nm.us/VitalRec/Web%20Birth%20App.pdf">http://dohe.wbs2.health.state.nm.us/VitalRec/Web%20Birth%20App.pdf</a>
New York	<a href="http://www.health.state.ny.us/vital_records/birth.htm">http://www.health.state.ny.us/vital_records/birth.htm</a>	New York State Department of Health Vital Records Section Certification Unit P.O. Box 2602 Albany, NY 12220-2602	N/A	\$30 Request Fee	Mail; Person; Fax; Electronically	^		<a href="http://www.health.state.ny.us/vital_records/forms/doh-4380.pdf">http://www.health.state.ny.us/vital_records/forms/doh-4380.pdf</a>
New York City	<a href="http://www.nyc.gov/html/doh/html/vr/vrbappl.shtml">http://www.nyc.gov/html/doh/html/vr/vrbappl.shtml</a>	31 Chambers Street, Room 103, New York, NY 10007	(212) 788-4520	\$15 Request Fee; \$5.50 mailing fee	Mail; Person; Fax; Electronically; Phone	^		<a href="http://www.nyc.gov/html/doh/downloads/pdf/vr/birth1.pdf">http://www.nyc.gov/html/doh/downloads/pdf/vr/birth1.pdf</a>

## How to Request a Birth Certificate

North Carolina	<a href="http://vitalrecords.dhhs.state.nc.us/vr/requests/">http://vitalrecords.dhhs.state.nc.us/vr/requests/</a>	North Carolina Vital Records 1903 Mail Service Center • Raleigh, NC 27699-1903	(919) 733-3526	\$15 Request Fee; \$5 Fee for Additional copies	Mail; Person; Electronically			<a href="http://vitalrecords.dhhs.state.nc.us/vr/pdf/bcertificatapp.pdf">http://vitalrecords.dhhs.state.nc.us/vr/pdf/bcertificatapp.pdf</a>
North Dakota	<a href="http://www.health.state.nd.us/vital/birth.htm">http://www.health.state.nd.us/vital/birth.htm</a>	Division of Vital Records 600 E. Boulevard Ave. - Dept. 301 Bismarck, ND 58505-0200	(701) 328-2360	\$7 Request Fee; \$4 Fee for Additional copies	Mail; Person; Fax; Phone; Electronically			<a href="http://www.health.state.nd.us/vital/birth.pdf">http://www.health.state.nd.us/vital/birth.pdf</a>
Northern Mariana Islands	N/A	Commonwealth Recorder Superior Court Vital Records Section P.O. Box 307 Saipan, MP 96950	N/A	\$10 Request Fee	Mail; Person			N/A
Ohio	<a href="http://www.odh.ohio.gov/vitalstatistics/vitalstats.aspx">http://www.odh.ohio.gov/vitalstatistics/vitalstats.aspx</a>	Ohio Department of Health Vital Statistics 246 N. High Street, 1st Floor, Revenue Room P.O. Box 15098 Columbus, Ohio 43215-0098	(614) 466-2531	\$16.50 Request Fee	Mail; Person; Electronically	^	^	N/A
Oklahoma	<a href="http://www.health.state.ok.us/program/vital/brec.html">http://www.health.state.ok.us/program/vital/brec.html</a>	Writing to: Vital Records Service Oklahoma State Department of Health 1000 Northeast 10th Oklahoma City, OK 73117	(405) 271-4040	\$10 Request Fee	Mail; Person; Electronically		^	<a href="http://www.health.state.ok.us/program/vital/vs151R9-03.pdf">http://www.health.state.ok.us/program/vital/vs151R9-03.pdf</a>
Oregon	<a href="http://oregon.gov/DHS/ph/chs/order/faqs.shtml#orderhow">http://oregon.gov/DHS/ph/chs/order/faqs.shtml#orderhow</a>	OREGON VITAL RECORDS PO BOX 14050 PORTLAND OR 97293-0050	(971) 673-1190	\$20 request fee; \$14 Fee for Additional Copies	Mail; Person; Fax; Electronically; Phone		^	<a href="http://oregon.gov/DHS/ph/chs/order/docs/birthor.pdf">http://oregon.gov/DHS/ph/chs/order/docs/birthor.pdf</a>



## How to Request a Birth Certificate

Pennsylvania	<a href="http://www.dsf.health.state.pa.us/health/cwp/view.asp?a=168&amp;Q=202219#MailingAddress">http://www.dsf.health.state.pa.us/health/cwp/view.asp?a=168&amp;Q=202219#MailingAddress</a>	Division of Vital Records 101 South Mercer Street, Room 401 PO Box 1528 New Castle, PA 16101	(800) 724-3258	\$10 Request Fee	Mail; Person; Electronically; Fax			<a href="http://www.dsf.health.state.pa.us/health/lib/health/old_dir/vitalrecords/forms/pdfs/Birth%20by%20mail.pdf">http://www.dsf.health.state.pa.us/health/lib/health/old_dir/vitalrecords/forms/pdfs/Birth by mail.pdf</a>
Puerto Rico	N/A	Department of Health Demographic Registry P.O. Box 11854 Fernandez Juncos Station San Juan, PR 00910	(787) 767-9120	\$5 Request Fee	Mail; Person			N/A
Rhode Island	<a href="http://www.health.ri.gov/chic/vital/index.php">http://www.health.ri.gov/chic/vital/index.php</a>	3 Capitol Hill Room 101 Providence, RI 02908-5097	(401) 222-2812	\$15 Request Fee; \$10 Fee for Additional Copies	Mail; Person			<a href="http://www.health.ri.gov/chic/vital/Birth%20Web.pdf">http://www.health.ri.gov/chic/vital/Birth Web.pdf</a>
South Carolina	<a href="http://www.scdhec.net/vr/birth.htm">http://www.scdhec.net/vr/birth.htm</a>	S.C. DHEC Division of Vital Records 2600 Bull Street Columbia, South Carolina 29201	(803) 898-3630	\$12 Request Fee; \$3 Fee for Additional Copies	Mail; Person			<a href="http://www.scdhec.net/vr/pdf/cbbc.pdf">http://www.scdhec.net/vr/pdf/cbbc.pdf</a>
South Dakota	<a href="http://www.state.sd.us/doh/VitalRec/vital.htm#Birth">http://www.state.sd.us/doh/VitalRec/vital.htm#Birth</a>	600 E. Capitol Pierre, SD 57501	(605) 773-4961	\$10 Request Fee	Mail; Person; Phone; Electronically			<a href="http://www.state.sd.us/doh/VitalRec/Forms/BirthRecordApp.pdf">http://www.state.sd.us/doh/VitalRec/Forms/BirthRecordApp.pdf</a>
Tennessee	<a href="http://www2.state.tn.us/health/vr/index.htm">http://www2.state.tn.us/health/vr/index.htm</a>	Tennessee Vital Records Central Services Building 1st Floor 421 5th Avenue North Nashville, Tennessee 37247	(615) 741-1763	\$12 Request Fee; \$4 Fee for Additional Copies	Mail; Person; Electronically			<a href="http://www2.state.tn.us/health/vr/ph-1654.pdf">http://www2.state.tn.us/health/vr/ph-1654.pdf</a>
Texas	<a href="http://www.dshs.state.tx.us/vs/reqproc/certified_copy.shtm">http://www.dshs.state.tx.us/vs/reqproc/certified_copy.shtm</a>	Texas Vital Records Department of State Health Services P.O. Box 12040 Austin, TX 78711-2040	(888) 963-7111	\$22 Request Fee	Mail; Person			<a href="http://www.dshs.state.tx.us/vs/reqproc/forms/vs142.3.pdf">http://www.dshs.state.tx.us/vs/reqproc/forms/vs142.3.pdf</a>

## How to Request a Birth Certificate

Utah	<a href="https://health.utah.gov/vitalrecords/silver/birthinfosecure.htm">https://health.utah.gov/vitalrecords/silver/birthinfosecure.htm</a>	Office of Vital Records and Statistics 288 North 1460 West PO Box 141012 Salt Lake City, UT 84114-1012	(801) 538-6105	\$15 Request Fee; \$8 Fee for Additional Copies	Mail; Person; Electronically			<a href="http://healthvermont.gov/research/records/birth_form.aspx">http://healthvermont.gov/research/records/birth_form.aspx</a>
Vermont	<a href="http://healthvermont.gov/research/records/complete_birth.aspx">http://healthvermont.gov/research/records/complete_birth.aspx</a>	Vital Records, Vermont Department of Health, P.O. Box 70, 108 Cherry Street, Burlington, VT 05402-0070	8028637275	\$9.50 Request Fee	Mail; Person			N/A
Virginia	<a href="http://www.vdh.virginia.gov/vitalrec/index.asp">http://www.vdh.virginia.gov/vitalrec/index.asp</a>	VDH, Office of Vital Records and Health Statistics P.O. Box 1000 Richmond, Virginia 23218-1000	(804) 662-6200	\$12 Request Fee	Mail; Person; Electronically			Same as website
Virgin Islands- St.Croix	N/A	Department of Health Vital Statistics Charles Harwood Memorial Hospital St. Croix, VI 00820	N/A	\$15 Request Fee by Mail; \$12 Request Fee in Person	Person; Mail			N/A
Virgin Islands- St.Thomas/St. John	N/A	Department of Health Vital Statistics Knud Hansen Complex St. Thomas, VI 00802	(340) 774-9000	\$15 Request Fee by Mail; \$12 Request Fee in Person	Person; Mail			N/A
Washington	<a href="http://www.doh.wa.gov/ehsphi/chs/cert.htm">http://www.doh.wa.gov/ehsphi/chs/cert.htm</a>	Department of Health Center for Health Statistics P.O. Box 9709 Olympia WA 98507-9709	(360) 236-4313	\$17 Request Fee	Mail; Person; Fax; Phone			<a href="http://www.doh.wa.gov/ehsphi/chs/110-039_mail.pdf">http://www.doh.wa.gov/ehsphi/chs/110-039_mail.pdf</a>
West Virginia	<a href="http://www.wvdhhr.org/bph/oehp/hsc/vr/birtcert.htm#birth">http://www.wvdhhr.org/bph/oehp/hsc/vr/birtcert.htm#birth</a>	Vital Registration Room 165 350 Capitol Street Charleston, WV 25301-3701	(304) 558-2931	\$10 Request Fee	Mail; Person; Electronically			<a href="http://www.wvdhhr.org/bph/oehp/hsc/vr/birthfm.htm">http://www.wvdhhr.org/bph/oehp/hsc/vr/birthfm.htm</a>

## How to Request a Birth Certificate

Wisconsin	<a href="http://www.dhfs.state.wi.us/vitalrecords/birth.htm">http://www.dhfs.state.wi.us/vitalrecords/birth.htm</a>	Wisconsin Vital Records Office P.O. Box 309 Madison, WI 53701-0309	(608) 266-1373	\$12 Request Fee; \$3 Fee for Additional Copies	Mail; Person; Fax			<a href="http://dhfs.wisconsin.gov/forms/dph/dph05291.pdf">http://dhfs.wisconsin.gov/forms/dph/dph05291.pdf</a>
Wyoming	<a href="http://wdh.state.wy.us/vital_records/certificate.asp">http://wdh.state.wy.us/vital_records/certificate.asp</a>	Vital Records Services Hathaway Building Cheyenne, WY. 82002	(307) 777-7591	\$12 Request Fee	Mail; Person			<a href="http://wdh.state.wy.us/vital_records/forms/birthapl.htm">http://wdh.state.wy.us/vital_records/forms/birthapl.htm</a>
Birth certificates for U.S. citizen born in another country: Consular Report of a Birth Abroad	<a href="http://travel.state.gov/passport/get/first/first_825.html">http://travel.state.gov/passport/get/first/first_825.html</a>	Vital Records Section Passport Services 1111 19th St, NW, Suite 510 Washington DC 20522	(202) 955-0307	\$30 Request Fee	Mail			N/A